

Applications & Interviews

You must complete an online application at www.raleighnc.gov (EMPLOYMENT OPPORTUNITIES/Raleigh Summer Youth Employment Program) before you can be interviewed for a position. The Raleigh Summer Youth Employment Program application will be posted online on February 15, 2017.

Interviews will be conducted from 3:30 to 5:30 p.m on the following dates and locations:

Thursday, March 2, 2017

Millbrook Exchange Community Center
1905 Spring Forest Rd.

Tuesday, March 7, 2017

Biltmore Hills Community Center
2615 Fitzgerald Dr.

Thursday, March 9, 2017

Tarboro Rd. Community Center
121 North Tarboro Rd.

Tuesday, March 14, 2017

Jaycee Community Center
2405 Wade Ave.

Thursday, March 16, 2017

Pullen Community Center
408 Ashe Ave.

Tuesday, March 21, 2017

Lake Lynn Community Center
7921 Ray Rd.

Thursday, March 23, 2017

Lions Park Community Center
516 Dennis Ave.

Monday, March 27, 2017

Marsh Creek Community Center
3050 N. New Hope Rd.

Wednesday, March 29, 2017

Halifax Community Center
1023 Halifax St.

Friday, March 31, 2017

John Chavis Community Center
505 Martin Luther King Jr Blvd.

Interview Tips

- Dress appropriately;
- Be on time;
- Don't bring a friend along;
- Don't chew gum;
- Introduce yourself;
- Relax, smile and be energetic;
- Maintain good eye contact;
- Listen carefully to all questions;
- Answer questions honestly;
- Speak clearly;
- Talk in complete sentences;
- Talk about your skills;
- Stress your strong points;
- Thank the interviewer.

Questions

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Equal Opportunity

The City of Raleigh is an equal opportunity employer and does not discriminate on the basis of race, sex, color, creed, age, disability, sexual orientation or national origin.

ADA

In accordance with the Americans with Disabilities Act, the City of Raleigh will consider reasonable accommodations if requested.

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Community Engagement Division 12/16



Summer Youth Employment Program

The City of Raleigh
hires young people
ages 15-18 for summer jobs
and life skills training.

City of Raleigh
Housing and Neighborhoods Department
Community Engagement Division
raleighnc.gov



RSYEP WORK.LEARN.GROW
Raleigh Summer
Youth Employment Program

"From this program you will gain meaningful work experience and memories that will last you a lifetime." — Myron Pierce

"Being able to work for the City of Raleigh was the best opportunity! Through this experience I have learned skills that will help me in the future."
— Christopher Hart-Williams

"Working with the City of Raleigh gave me an experience to develop work skills and to help other people." — Jaleesa Hardy

Summer Youth Employment Program

The City of Raleigh hires young people ages 15-18 for summer jobs and life skills training.

Summer Youth employees:

- Perform light labor, work in offices and serve as recreation support staff;
- Work 20-30 hours per week;
- Earn \$7.25 an hour;
- Receive training and career counseling;
- Attend life skills sessions year round; and,
- Receive mentoring from local lawyers, law enforcement staff, and other professionals.

RSYEP 2017

"The program helps the City of Raleigh by providing young people with valuable work experience and training. The summer youth workers exemplify the best of the Summer Youth Employment Program."

Cathey Ector-Cox,
Youth Services Manager
City of Raleigh Community Engagement Division



Questions

To be eligible, you must:

- Be age 15-18 as of May 31, 2017;
- Live within the Raleigh city limits;
- Be available to work June 12-Aug 11
- Attend program orientation on May 6; and,
- Be the only one in your household participating in this program.



Key Dates

Interviews

March 2 - March 31

Orientation

May 6

Work Dates

June 12 - August 11

Community Engagement Division

City of Raleigh
PO Box 590
Raleigh, NC 27602
www.raleighnc.gov

How To Apply

To apply, an online application must be completed before an applicant will be interviewed. The application must be submitted through the City of Raleigh Online Application Process at www.raleighnc.gov (EMPLOYMENT OPPORTUNITIES/Raleigh Summer Youth Employment Program). The Raleigh Summer Youth Employment Program application will be posted online on **February 15, 2017**.

After an online application has been submitted, you must participate in an interview at ONE of the interview sites. At the time of the interview, you will be required to provide proof of age and proof that you live within the city limits of Raleigh. To meet this requirement, you must provide a clear photocopy of one of the following forms of identification - **NO EXCEPTIONS**:

- North Carolina driver's license
- North Carolina learner's permit
- North Carolina state issued identification card (available at the NC Department of Motor Vehicles)

Important notes:

- You must bring a **CLEAR PHOTO COPY** of one of the above listed documents or you will not be interviewed. Copiers are not available at the interview sites.
- No school identification cards, military ID's or passports will be accepted
- Temporary driving certificates, temporary North Carolina State identification cards, or receipts will **NOT** be accepted